SHED MAINTENANCE/SAFETY CHECKS

Regular maintenance and safety checks help to maintain a safe working environment for within the Shed. The below checks should be carried out monthly/annually as needed and initialled when completed.

MONTHLY CHECKS	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Visual check of plugs and leads *Looking for potential risk e.g. worn cables, damage to plug or electrical equipment casings, unsafe connections,*												
Smoke Alarms in working order *Check battery working by pressing test button. Vacuum and wipe the smoke alarm casing to ensure dust isn't blocking the sensor chamber*												
Visual check of power tools *Check for build up for dust and dirt and vacuum as needed* *Check safety guards and features are in good Condition* *Lubricate moving parts as per manufacturers guidance*												
Check Dust extraction *Check filter for build up of dust and debris*												

ANNUAL CHECKS												
Fire extinguisher servicing												
PAT Test												
Change smoke alarm battery												